



STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING


RICK SNYDER  
GOVERNOR

MICHAEL P. FLANAGAN  
STATE SUPERINTENDENT

October 16, 2014

**MEMORANDUM**

TO: Intermediate and Local School District Superintendents  
Public School Academy Directors

FROM: Venessa A. Keesler, Ph.D.   
Deputy Superintendent, Education Services

SUBJECT: Update on Changes in the Technology Planning Process

The Michigan Department of Education's memorandum dated April 3, 2014, notified Michigan K-12 districts (ISDs, LEAs and PSAs) about changes being implemented in the technology planning process.

While the technology plan requirement has been eliminated for E-rate, it is a requirement for participation in the Technology Readiness Infrastructure Grant (TRIG). The MTRAx Technology Planning Workgroup through the TRIG MTRAx activity has been developing a process that is meaningful and data driven. The process will be reviewed by the field at a series of TRIG workshops throughout the state. To find out more about the workshops, see [www.22itrig.org](http://www.22itrig.org).

If a district still does not have an approved technology plan for fiscal year 2014-2015, the district may use the MTRAx application ([www.mtrax.org](http://www.mtrax.org)) for submission of the plan. For plans expiring June 30, 2015, the technology plan approval process has been suspended until the new process has been implemented.

For more information on Technology Plans, please contact Ann-Marie Smith ([SmithA24@michigan.gov](mailto:SmithA24@michigan.gov)) or call (517) 335-2775.

cc: Michigan Education Alliance

**STATE BOARD OF EDUCATION**

JOHN C. AUSTIN – PRESIDENT • CASANDRA E. ULBRICH – VICE PRESIDENT  
DANIEL VARNER – SECRETARY • RICHARD ZEILE – TREASURER  
MICHELLE FECTEAU – NASBE DELEGATE • LUPE RAMOS-MONTIGNY  
KATHLEEN N. STRAUS • EILEEN LAPPIN WEISER

608 WEST ALLEGAN STREET • P.O. BOX 30008 • LANSING, MICHIGAN 48909  
[www.michigan.gov/mde](http://www.michigan.gov/mde) • (517) 373-3324